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Minimum Specifications for Photocopy machine

	winimum specifications for Photo			
ltem	Description	Description	Complied or not complied (Yes/No)	Remarks
1	Make	Specify		
2	Model	Specify		
3	Country of Original &	Specify		
4	Country of Manufacture	Specify		
5	Technology	Digital Monochrome		
6	Туре	Dektop		
7	Print/Copy speed	28 CPM or More		
	Resolution – Copy / Print	600 x 600 dpi		
	Machine Memory	4 GB		
-	System HDD Or SSD	128 GB		
	Control pannel	7.0-inch colour LCD touchscreen		
	USB Printing Facility	Should be avilable		
13	Acceptable paper weight	60 - 200 gsm		
	Automatic Document Feeder (ARDF)	Should be standard - Capacity minimum 100 sheets		
15	Automativ Duplex printing and copying	Should be standard		
16	Zoom	25% - 200% Zoom		
	Continuos copy	1-9999		
	Paper Capacity	Standard - 1000 sheets (2 x 500-sheet tray)	<u>† </u>	
19		Sizes A3 to A6 (From 60 - 200 gsm)		
20	Automatic paper selection (Auto tray change)	Should be avilable (Trays & Bypass)		
21	Stack Bypass	100 sheets bypass tray		
	By pass tray paper sizes	A3 to A6		
23	Scanning speed	Color & Black - Minimum 35 originals		
24	Scanning to PC	Colour Network Pull & Push Scanning		
25	File format	PDF, JPEG, TIFF		
25 26	Electronic sorting	Should be avilable (Rotate duplex sorting)		
25 26 27	Electronic sorting User ID code	Should be avilable (Rotate duplex sorting) 1000 Users or more		
25 26 27 28	Electronic sorting User ID code Print from USB drive	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF		
25 26 27 28 29	Electronic sorting User ID code Print from USB drive Scan and save to USB drive	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required		
25 26 27 28 29 30	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB),		
25 26 27 28 29 30 31	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI		
25 26 27 28 29 30	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB),		
25 26 27 28 29 30 31	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI		
25 26 27 28 29 30 31 32	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine		
25 26 27 28 29 30 31 32 33 33	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach		
25 26 27 28 29 30 31 32 33 34 34 35 36	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach		
25 26 27 28 29 30 31 32 33 34 34 35 36	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach Please attach		
25 26 27 28 29 30 31 32 33 34 34 35 36 37	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach O5 years or more	Rs.	
25 26 27 28 29 30 31 32 33 34 35 36 37 38 39	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach O5 years or more Minimum 01 Year Comprehensive	Rs.	
25 26 27 28 29 30 31 32 33 33 34 35 36 37 38 39	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify	Rs.	
25 26 27 28 29 30 31 32 33 33 34 35 36 37 38 39 40	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more	Rs.	
25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage	Rs.	
25 26 27 28 29 30 31 32 33 33 34 35 36 37 38 39 40	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages	Rs.	
25 26 27 28 30 31 32 33 33 34 35 35 36 37 38 39 40 41 42 43	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner		
25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages	Rs.	
25 26 27 28 30 31 32 33 33 33 33 33 33 33 33 33 33 35 36 37 38 39 40 41 42 43 44 45	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner Drum Unit	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages Price per drum		
25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages Price per drum Number of Pages	Rs. Rs.	
25 26 27 28 30 31 32 33 33 34 35 35 36 37 38 39 40 41 42 43 44 45 46 47	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner Drum Unit Developer	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages Price per drum Number of Pages Price per drum Number of Pages Price per developer	Rs. Rs. Rs. Rs.	
25 26 27 28 29 30 31 32 33 34 35 36 37 38 39 40 41 42 43 44 45 46 47 48	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner Drum Unit Developer Total Cost Per Copy (CPC)	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages Price per drum Number of Pages	Rs. Rs.	
25 26 27 28 30 31 32 33 33 34 35 36 37 38 35 36 37 38 39 40 41 42 43 44 45 46 47 48 49	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner Drum Unit Developer Total Cost Per Copy (CPC) Unit Price and Delivery	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach O5 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages Price per drum Number of Pages Price per drum Number of Pages Price per drum Number of Pages	Rs. Rs. Rs. Rs.	
25 26 27 28 29 30 31 32 33 33 34 35 35 36 37 38 39 40 41 42 43 44 42 43 44 45 46 47 48 49 50	Electronic sorting User ID code Print from USB drive Scan and save to USB drive Scan destination Copy,Printing Copier stand Manufacturer Authorization Certificate Authorization letter from the Manufacturer A letter from Manufacturer for availability of spare parts for next 5 years Period of brand existing in Sri Lanka Warranty Period Annual Maintanance Service Fee No. of free services during the warranty period Availability of spare parts Cost Per Copy/Print Prices Toner Drum Unit Developer Total Cost Per Copy (CPC)	Should be avilable (Rotate duplex sorting) 1000 Users or more Required. Supported file formats:, JPEG, TIFF Required Scan to email, Scan to folder (SMB), WIFI Should supply with the machine Please attach Please attach 05 years or more Minimum 01 Year Comprehensive Please specify 03 or more 05 Years or more For standard 5% coverage Number of Pages Price per toner Number of Pages Price per drum Number of Pages Price per drum Number of Pages Price per developer	Rs. Rs. Rs. Rs.	

Supplier -

Date -

Signature –