## පුාලද්ශීය සභාව - වැලිමඩ Minimum Specifications for Photocopy machine - 2

	<u>.</u>	Thorocopy machine 2	Complied or	
Item	Description	Requirement	not complied	Remarks
			(Yes/No)	
1	Make	Specify		
2	Model	Specify		
3	Country of Original &	Specify		
4	Country of Manufacture	Specify		
5	Country of Manufacture	Specify		
6	Condition	Should be Brand New		
7	Technology	Digital Monochrome		
8	Туре	Digital – Max A3 Size Copy, Print & Scan		
9		Print & Scan		
10	Acceptable paper weight	52 - 216 gsm		
11	Duplex printing & copying	Stanadard		
12	Coping & Printing Speed	20 or Above PPM		
13	Electronic sorting	Should be avilable		
14	Booklet printing mode	Required		
15	User ID code			
16	Folder print facility	up to two A4 size pages or one A3 size page		
17	Auto paper jam ejects system	Should be avilable		
18	Backgroung density adjustment	Should be avilable		
19	Scaning feature	Should be mono and color		
20	Scan destination	Scan to email & folder		
21	Accessories			
22	Original Copier stand	Should supply with the machine		
23	Product Manual in English	Required		
24	Manufacturer's Product catalogue	Required		
25	Drivers and Other related software's	Required		
26	Necessary Confirmation and Certifications			
27	Manufacturer Authorization Certificate	Please attach		
28	Authorization letter from the Manufacturer	Please attach		
29	A letter from Manufacturer for availability of spare parts for next 5 years	Please attach		

Service and Warranty   Service and Warranty   Service and Warranty   On Stervice Service Ser	30	Period of brand existing in Sri Lanka	05 years or more	
33   Warranty Period	31	1	Green product compliance	
After 03 years, Annual Maintanance Service Fee Annual Maintanance Service Agreement  No. of free services during the warranty period  Training and Support  Required (at least two days in house training for upto 10 staff member) once per year  On Site Support  Should be provide  Please specify  Please specify  Response Time Please specify  Training and Familiarization  Should be provide  Please specify  Please specify  Please specify  Training and Familiarization  Should be provide  Please specify  Training and Familiarization  Should be provide  Preventive Maintenance Visits  Please specify per year  Should be attached manufacture recommendation yield for Toner, Drum, Developer  Cost Per Copy/Print Prices  For standard 5% coverage  Number of Pages Price per toner  Rs.  Number of Pages Price per drum Rs.  Number of Pages Price per developer Rs.  Developer Stall be able to deliver within 2 weeks	32	Service and Warranty		
Maintanance Service Fee Annual Maintanance Service Agreement No. of free services during the warranty period No. of stree Support  Required (at least two days in house training for upto 10 staff member) once per year  Should be provide Please specify Required (at least two days in house training for upto 10 staff member) once per year  Please specify Required (at least two days in house training for upto 10 staff member) once per year  Should be provide Please specify Please specify Please specify Should be provide Please specify Please specify Please specify per year  Should be attached manufacture recommendation yield for Toner, Drum, Developer  Cost Per Copy/Print Prices For standard 5% coverage  Number of Pages Price per toner Rs.  Number of Pages Price per drum Rs.  Number of Pages Price per drum Rs.  Number of Pages Price per drum Rs.  Number of Pages Price per developer Rs.  Developer Price per developer Rs.  Shall be able to deliver within 2 weeks	33	Warranty Period	01 Year Comprehensive	
Maintanance Service Fee Annual Maintanance Service Agreement No. of free services during the warranty period 37 Availability of spare parts 38 Training and Support  39 Customer training availability 40 On Site Support 41 Response Time 42 Technical Support Please specify 43 Training and Familiarization 44 Preventive Maintenance Visits  Should be attached 45 manufacture 46 Cost Per Copy/Print Prices 47 Toner 48 Price per toner 48 Price per doner 49 Drum Unit 50 Delvery & Installation 51 Delvery & Installation 52 Delivery & Installation 53 Or more 91ease attach 91 O3 or more 91ease attach 92 O3 or more 92 O3 or more 93 O3 or more 94 O3 or more 94 O3 or more 94 O3 or more 94 O5 O5 Years or more 95 O5 Please specify 96 O5 Vears or more 96 O5 Vears or more 97 O5 Vears or more 98 O5 Vears or more 98 O5 Vears or more 99 O5 Vears or more 90 O5 Vears or more 91 O5 Vears or more 92 O5 Vears or more 93 O5 Vears or more 94 O5 Vears or more 95 O5 Vears or more 96 O5 Vears or more 96 O5 Vears or more 96 O5 Vears or more 97 O5 Vears or more 97 O5 Vears or more 98 O5 Vears or more 99 O5 Vears or more 99 O5 Vears or more 90 O5	2.4	After 03 years, Annual	Planca specific	P.c.
Agreement   Please attach	34	Maintanance Service Fee	Please specify	RS.
No. of free services during the warranty period   O3 or more   O4 or more   O4 or more   O5 Years or m	35		Please attach	
Warranty period   O3 or more   O3 or more		3	+	
Training and Support  Customer training availability  Customer training availability  Customer training availability  Authority Required (at least two days in house training for upto 10 staff member) once per year  Should be provide  Please specify  Technical Support Hours  Please specify  Training and Familiarization  Please specify  Please specify  Please specify  Please specify  Please specify  Please specify  Should be provide  Please specify per year  Please specify per year   Should be attached manufacture recommendation yield for Toner, Drum, Developer  46 Cost Per Copy/Print Prices  For standard 5% coverage  Authority Rs.  Number of Pages  Price per toner  Rs.  Number of Pages  Price per drum  Rs.  Number of Pages  Price per drum  Rs.  Number of Pages  Price per developer  Rs.  Should be attached manufacture recommendation yield for toner, Drum, Developer  Authority Rs.  Number of Pages  Price per developer  Rs.  Should be attached manufacture recommendation yield for toner, Drum, Developer  Rs.  Should be attached manufacture recommendation yield for toner, Price per developer  Rs.  Should be attached manufacture recommendation yield for toner, Price per developer  Rs.  Developer  Shall be able to deliver within 2 weeks	36		03 or more	
Required (at least two days in house training for upto 10 staff member) once per year  40 On Site Support Should be provide  41 Response Time Please specify  42 Technical Support Hours Please specify  43 Training and Familiarization Should be provide  44 Preventive Maintenance Visits Please specify per year  Should be attached manufacture recommendation yield for Toner, Drum, Developer  46 Cost Per Copy/Print Prices For standard 5% coverage  47 Toner Number of Pages Price per toner Rs.  49 Drum Unit Price per drum Rs.  Number of Pages Price per developer Rs.  51 Developer Price per developer Rs.  53 Total Cost Per Copy (CPC) Considering all consumables Rs.  54 Unit Price and Delivery  Shall be able to deliver within 2 weeks	37	Availability of spare parts	05 Years or more	
Customer training availability   house training for upto 10 staff member) once per year	38	Training and Support		
member) once per year  40 On Site Support Should be provide  41 Response Time Please specify  42 Technical Support Hours Please specify  43 Training and Familiarization Should be provide  44 Preventive Maintenance Visits Please specify per year  Should be attached manufacture recommendation yield for Toner, Drum, Developer  46 Cost Per Copy/Print Prices For standard 5% coverage  47 Toner Number of Pages Price per toner Rs.  49 Drum Unit Number of Pages Price per drum Rs.  51 Developer Rs.  Number of Pages Price per developer Rs.  52 Total Cost Per Copy (CPC) Considering all consumables Rs.  53 Total Cost Per Copy (CPC) Shall be able to deliver within 2 weeks			Required (at least two days in	
40 On Site Support Should be provide 41 Response Time Please specify 42 Technical Support Hours Please specify 43 Training and Familiarization Should be provide  44 Preventive Maintenance Visits Please specify per year  Should be attached manufacture recommendation yield for Toner, Drum, Developer  46 Cost Per Copy/Print Prices For standard 5% coverage  47 Toner Number of Pages Price per toner Rs.  49 Price per toner Rs.  Number of Pages Price per drum Rs.  51 Developer Number of Pages Price per drum Rs.  51 Developer Rs.  52 Developer Rs.  53 Total Cost Per Copy (CPC) Considering all consumables Rs.  54 Unit Price and Delivery  55 Delivery & Installation Shall be able to deliver within 2 weeks	39	Customer training availability	house training for upto 10 staff	
A1   Response Time			member) once per year	
Technical Support Hours   Please specify	40	On Site Support	Should be provide	
Training and Familiarization  At Preventive Maintenance Visits  Should be attached manufacture recommendation yield for Toner, Drum, Developer  At Toner  Toner  Drum Unit  Developer  Developer  Total Cost Per Copy (CPC)  Shall be able to deliver within 2 weeks  Please specify per year  Number of Pages  Price per toner  Rs.  Number of Pages  Price per developer  Rs.  Shall be able to deliver within 2 weeks	41	Response Time	Please specify	
Should be attached manufacture recommendation yield for Toner, Drum, Developer  46 Cost Per Copy/Print Prices For standard 5% coverage  47 Toner Number of Pages Price per toner Rs.  49 Drum Unit Number of Pages Price per developer Rs.  50 Developer Rs.  51 Developer Price per developer Rs.  52 Developer Rs.  53 Total Cost Per Copy (CPC) Considering all consumables Rs.  54 Unit Price and Delivery  55 Delivery & Installation Shall be able to deliver within 2 weeks	42	Technical Support Hours	Please specify	
Should be attached manufacture recommendation yield for Toner, Drum, Developer  46 Cost Per Copy/Print Prices For standard 5% coverage  47 Toner Number of Pages Price per toner Rs.  49 Drum Unit Number of Pages Price per drum Rs.  51 Developer Price per developer Rs.  53 Total Cost Per Copy (CPC) Considering all consumables Rs.  54 Unit Price and Delivery  55 Delivery & Installation  Shall be able to deliver within 2 weeks	43	Training and Familiarization	Should be provide	
Manufacture   recommendation yield for   Toner, Drum, Developer	44	Preventive Maintenance Visits	Please specify per year	
A7   Toner   Number of Pages   Price per toner   Rs.	45	manufacture recommendation yield for		
Price per toner   Price per toner   Rs.	46	Cost Per Copy/Print Prices	For standard 5% coverage	
A8	47	_	Number of Pages	
Drum Unit   Price per drum   Rs.	48	loner	Price per toner	Rs.
So	49	Drum Unit	<del>                                     </del>	
52 Developer Price per developer Rs.  53 Total Cost Per Copy (CPC) Considering all consumables S4 Unit Price and Delivery  55 Delivery & Installation Shall be able to deliver within 2 weeks	50	Drum Unit	Price per drum	Rs.
52 Price per developer  Frice per developer  Rs.  53 Total Cost Per Copy (CPC) Considering all consumables  Frice per developer  Rs.  54 Unit Price and Delivery  Shall be able to deliver within 2 weeks	51	- Developer	·	
53 Total Cost Per Copy (CPC) Considering all consumables Rs.  54 Unit Price and Delivery  55 Delivery & Installation Shall be able to deliver within 2 weeks			5	Rs.
54 Unit Price and Delivery  55 Delivery & Installation  Shall be able to deliver within 2 weeks	53	Total Cost Per Copy (CPC)	·	Rs.
55 Delivery & Installation Shall be able to deliver within 2 weeks	54			
	55			
56  Unit Price    With all tax     <b>Rs.</b>	56	Unit Price	With all tax	Rs.

Supplier –					
Date	Signature –				